

eAccounting



Global call center for all countries:
+ 7 495 225 30 38
info@awara-group.com
www.awara-group.com

MOSCOW, ST.PETERSBURG, TVER, YEKATERINBURG, KYIV, HELSINKI



Presentation contents:

- Basic EDI dataflow in Russia
- eAccounting for HR and Payroll
- eAccounting in a Cloud

Types of documents for EDI

Legally required documents:

- Act of acceptance of services
- Way-bill
- VAT Invoice
- Unified form

Other (business) documents:

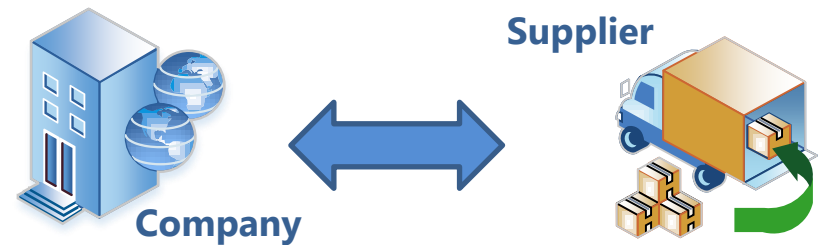
- Purchase Order
- Conformation of Purchase Order
- Dispatch notification
- Delivery Conformation, etc.

Basic EDI Process Flow

Types of data exchange for EDI

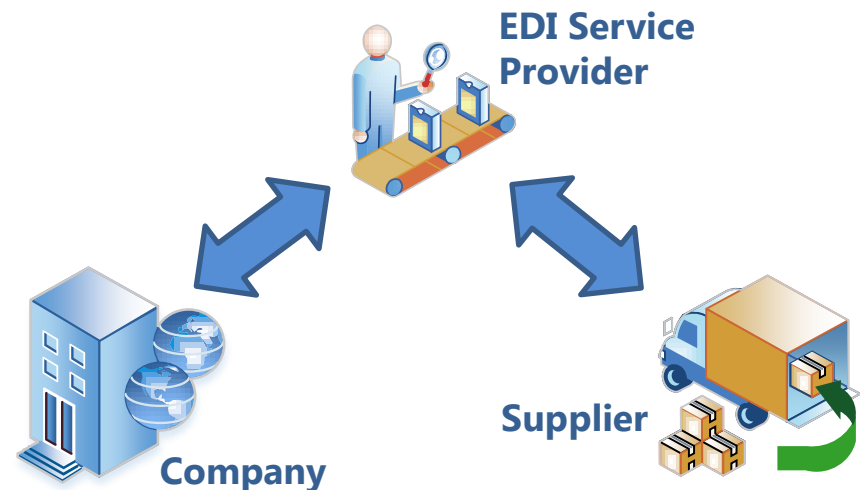
Direct data exchange

- Other (business) documents only

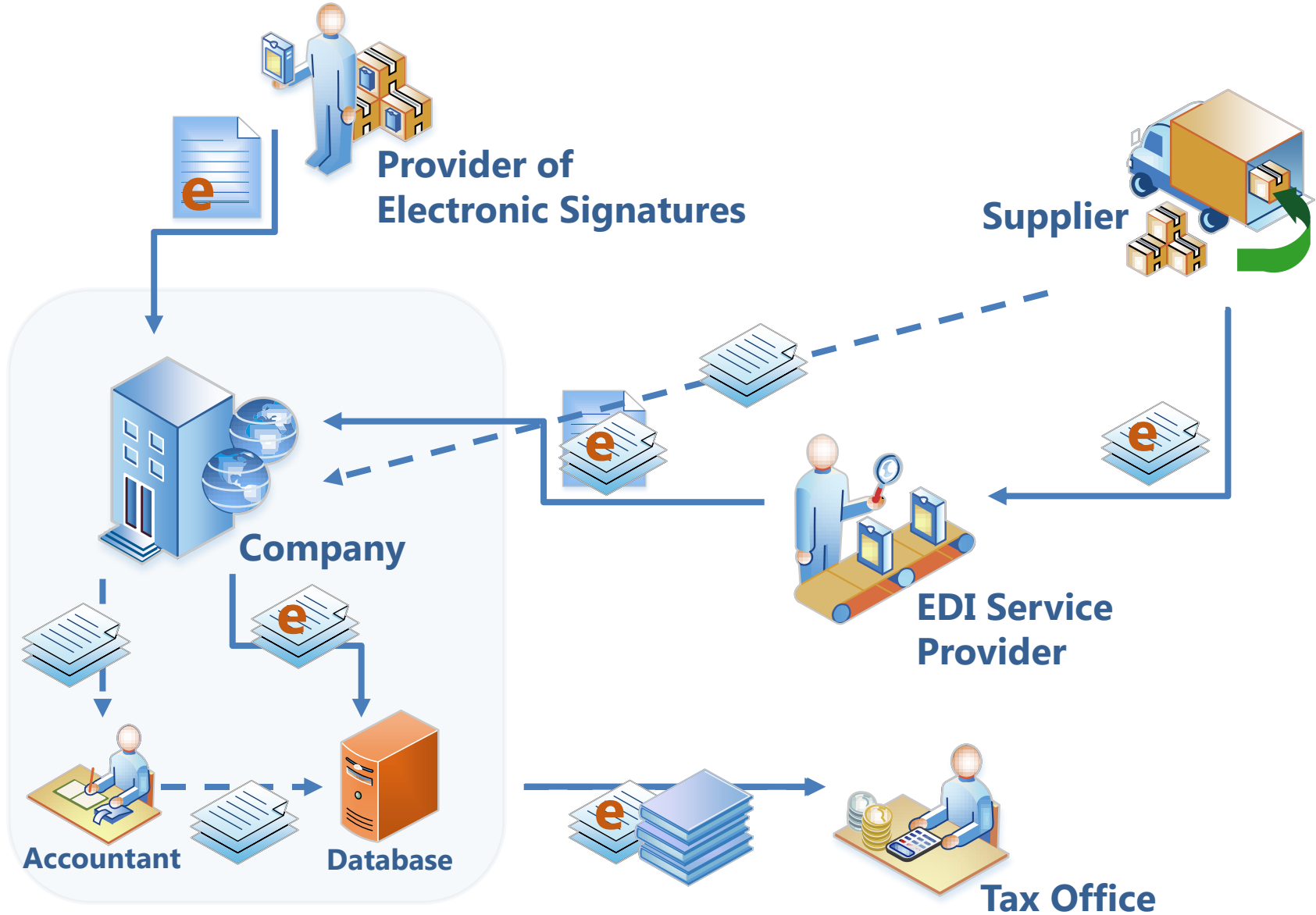


Exchange through EDI Service Provider

- Legally required documents
- (Other business documents)



Basic EDI Process Flow for legally required documents



Problems for usage of legally required documents

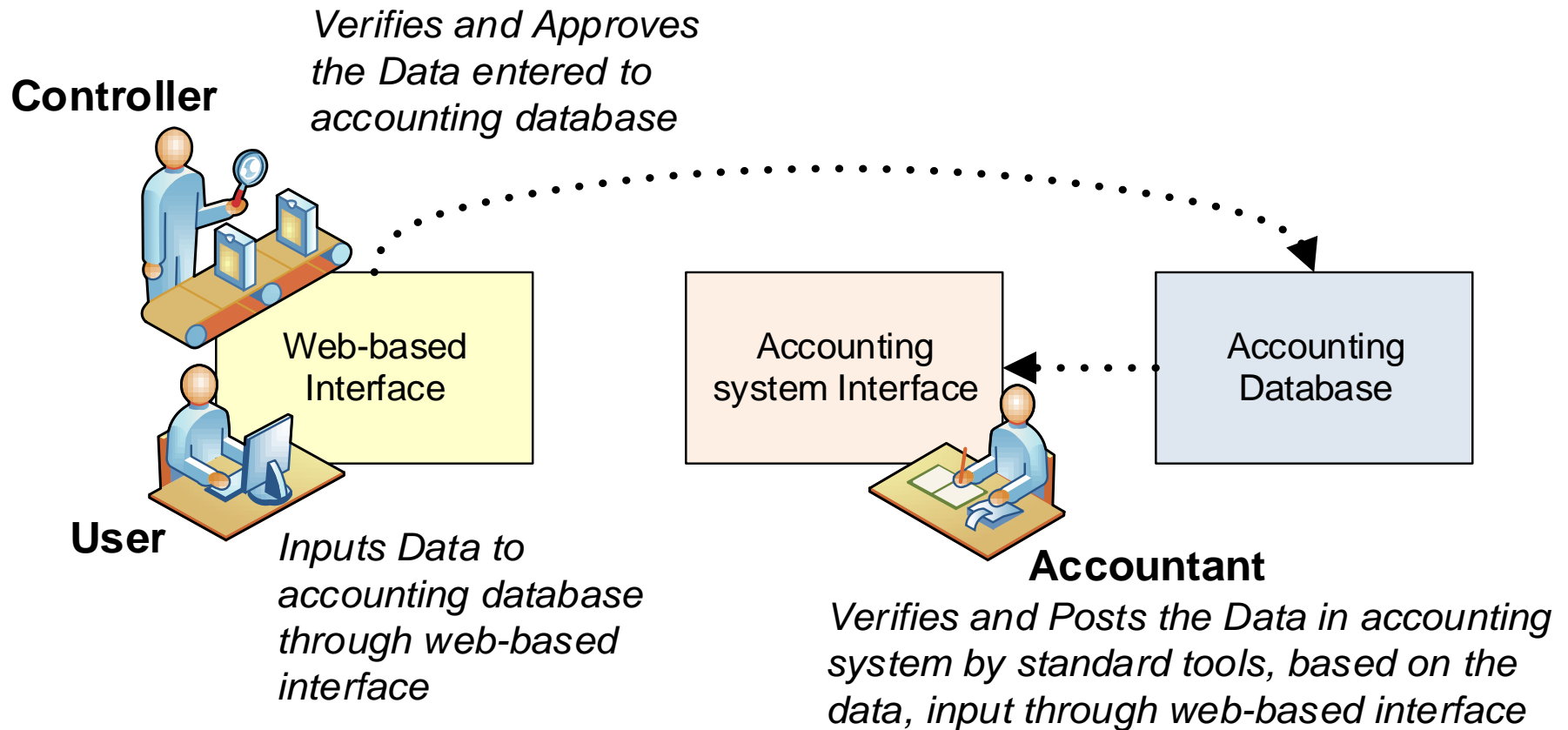
- ❖ Need to obtain signatures and update software
- ❖ Document date evidence
- ❖ Need of same EDI service provider

HR and Payroll in eAccounting

- ❖ Expense Reimbursement Systems
- ❖ Business Trip Management
- ❖ Private Lounge for employees
- ❖ Outsourced Accounting Services
- ❖ Etc

HR and Payroll in electronic accounting

Expense reimbursement systems



Private Lounge for Employees

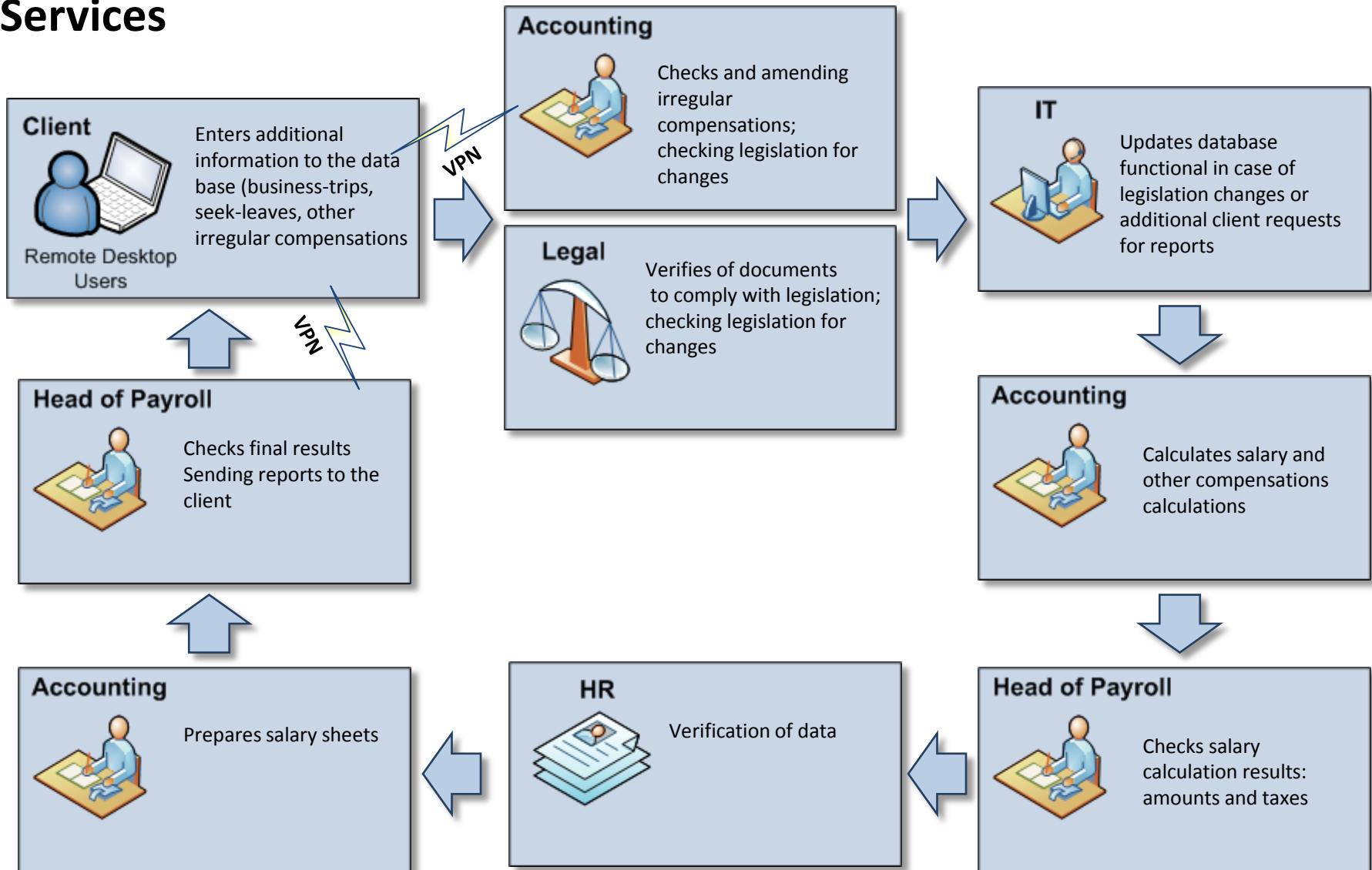
- ✓ Electronic payroll slips to employees automatically / on demand
 - ✓ Accumulated Unused vacations info
 - ✓ Request of needed certificates
 - ✓ Personal HR info
-
- Solves the issue of secure access to the employee's information through a Web interface, as well as the creation of various reports based on information stored in HR & Payroll system.
 - Allows an employee to have online (web) access to personal salary information 24x7 with high security level.
 - Provides access e.g. to detailed slips and salary calculations, certificates, personal info.

Business Trips Management

- Business trip Requests
- Management of approval process
- Business Trip Card
- Managing of lifecycle of business trip, flexible notifications during lifecycle for:
 - Initiator
 - Employee that goes to the business trip
 - Accountant (for corresponding calculation of allowances)
 - HR service (for printing of related business trip documents)
 - Secretary (for prompt ordering of tickets and hotels)
- Management of documents template, automated generation of documents
 - Order for the business trip
 - Business trip certificate
 - Business trip task
- Managing of attachments
- Generation of business trip reports:
 - Business trip report, prepared by employee
 - Expense reimbursement report, filled by employee, attaching scans of receipts, tickets, etc.
- Electronic library of business trips
- Management of user rights

HR and Payroll in electronic accounting

Outsourced Payroll Services



Two types of cloud concepts

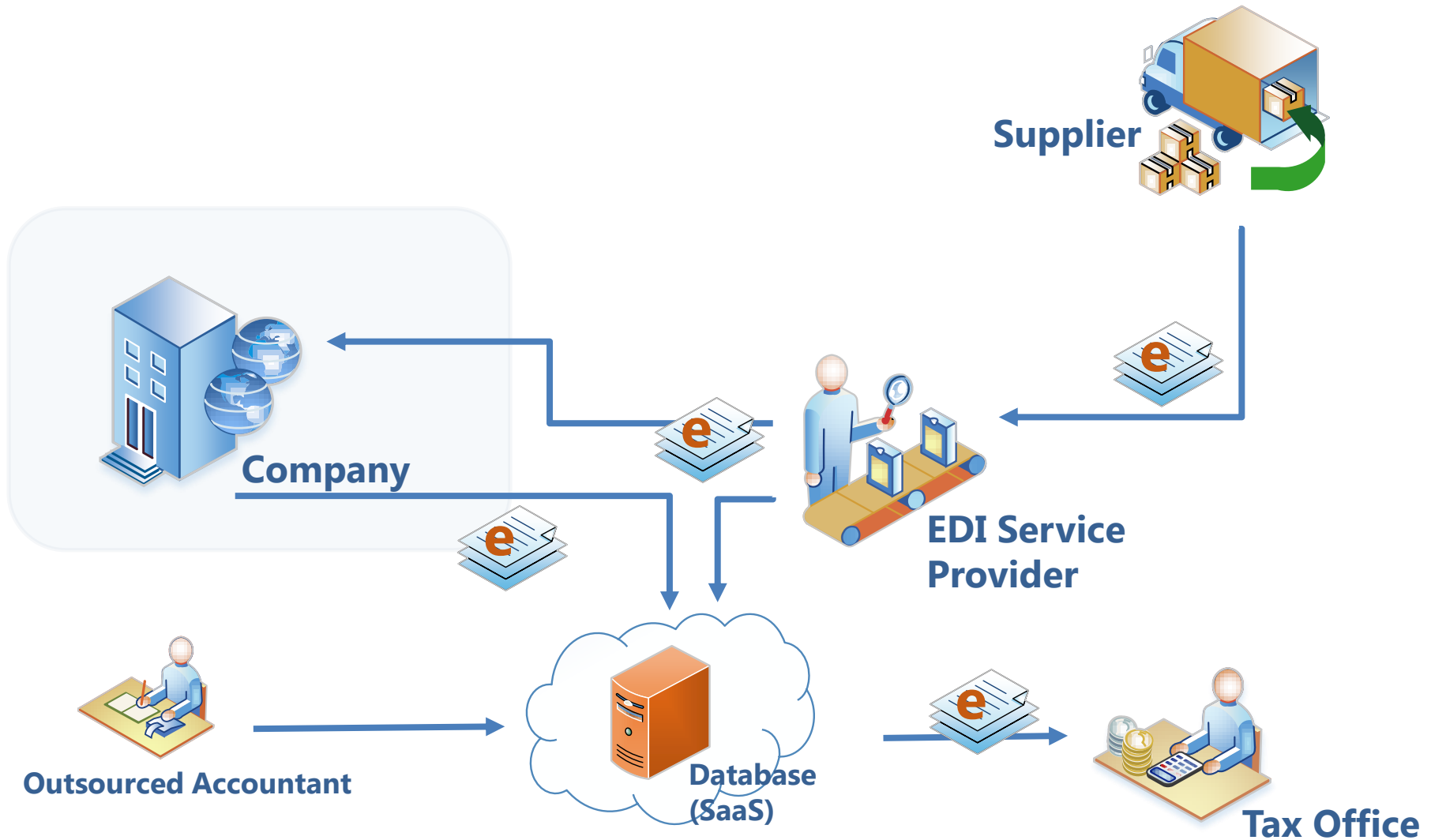
Moving IT infrastructure into cloud

- ✓ Ownership of hardware
- ✓ Installation of software

Using SaaS (Software as a Service)

- ✓ No Ownership of hardware
- ✓ No Installation of software

Cloud concept for eAccounting



Thank you



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